### Applicant Status Options

#### All NCCE Users

**Status:**
- As viewed in PeopleAdmin
- Several inactive statuses are assigned by the PeopleAdmin System and only viewable by the NCCE HR user

**Type:**
- Active Status is always the default view (below)
- Change view by checking Active and/or Inactive Applicant box(es) and clicking the Refresh button
- Active Status should be used for initial and interim reporting status
- Inactive Status should be used for final reporting status

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#### Active Applicants

**No Results Found.**

<table>
<thead>
<tr>
<th>Applicants</th>
<th>General Information</th>
<th>General Information Continued</th>
<th>Guest User</th>
<th>History</th>
</tr>
</thead>
</table>

**Refresh**

Minimum Score:

Include:
- Active Applicants
- Inactive Applicants

**View Multiple**

**VIEW MULTIPLE APPLICATIONS**

**VIEW MULTIPLE DOCUMENTS**

Applicants / documents will open in a new window. To print, select File > Print and under page range choose “Print all pages.”

Documents may take several minutes to load.

**CONTINUE TO NEXT PAGE >>**

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**Description:**
- Description of status

**Assigned by:**
- Status is assigned by specified user(s)

**Report Submission:**
- Type of report this status should be used

**Non-report Submission:**
- This status should not be used on any reports
- States when the status should be used (before, between, after reports)