Changing Default View
All NCCE Users

Dept Reps, Hiring Officials, Director, and AA Officer:

7.2 Default View

Human Resources:

Here you may change your default view.

A user’s default view affects how they will see information when they first come to a screen. If information seems to be missing, one cause may be that the view limited what was shown on the screen.

The advantages to using a more limited view (personal vs. department or department vs. university) is that you see more complete information. Depending on the number of records in the system for the university, the information may be more than you require, and may take longer for web pages to load as a result of more data.