All NCCE Users:

The most appropriate way to logout of PeopleAdmin is to select Logout from the menu column. PeopleAdmin will close if the Internet browser is closed. However, data entered may be lost if not saved, some reports may not close properly, and access can be gained through your workstation.

Note: This is one of few options in PeopleAdmin that does not ask to confirm a selected action. Once logout is selected, the user will have to log into the system to gain access.