MEMORANDUM

TO:  H. M. Hassan, Chair, Microbiology
      G. T. Barthalmus, Academic Programs
      D. B. Beasley, Biological and Agricultural Engineering
      G. E. Fernandez, Horticultural Science
      H. M. Hassan, Chair, Microbiology
      G. B. Havenstein, Poultry Science
      H. F. Heatwole, Zoology
      T. M. Losordo, Zoology
      J. P. Mueller, Crop Science
      W. D. Smith, Crop Science
      S. L. Spiker, Genetics
      L. G. Wilson, Horticultural Science

FROM: Durward F. Bateman,
      Dean and Executive Director for Agricultural Programs

RE: CALS Advisory Committee for International Programs

May 12, 1997

There is a need to orient more of the activities of this College in a global context if we are to best serve our students and other clientele. As Dr. Leonard Bull moves full-time to the University International Programs office, we must decide how to assure that CALS teaching, research and extension programs continue to enhance their international dimensions.

In this regard, I asked a committee of faculty and administration, which included Drs. Barthalmus, Bull, Grove, Mueller, Spiker, and Young, to make recommendations on how to best facilitate CALS international activities in the future. They have submitted their recommendations, which are contained in the attached report. One of their recommendations is to establish a CALS Advisory Committee for International Programs with representation from all departments. This committee would determine implementation details related to the other recommendations, one of which is to appoint a part-time Coordinator for CALS International Programs.
An implementation committee of 22 would be too large to act expeditiously, therefore I am asking that you serve as the initial Advisory Committee for International Programs to help with implementation of the Committee's recommendations, including a position description and qualifications for the Coordinator of CALS International Programs, and membership composition of a standing Advisory Committee for International Programs.

In order to proceed with establishing the Coordinator position and the permanent Advisory Committee as soon as possible, I would like for you to develop a position description for the Coordinator and make recommendations on implementing the specific recommendations for refocusing our International Programs Office by June 15, 1997. I would like to meet briefly with you at your first meeting. Thank you for your help with this very important task.

cc: Associate Deans
CALS Department Heads