November 28, 2007

MEMORANDUM

TO: Ken Esbenshade, Chair
    Betsy Brown    Steve Lommel
    Julia Kornegay    Paul Mueller
    Jim Harper    Deanna Osmond
    Jerry Huntington    Jean Ristaino
    Tyre Lanier    Joe Zublena

FROM: Johnny C. Wynne
    Dean

RE: CALS International Programs Office

Thank you for agreeing to serve on a committee to provide direction to the future program efforts in international activities in the College of Agriculture and Life Sciences. I would like you to prepare a white paper on strategic opportunities for international programs in the college, including programming related to the teaching, research and extension functions. The white paper does not need to be lengthy, although it should include recommendations relative to both short-term and long-term goals and objectives for an international programs office at a progressive college in a land-grant institution.

In addition, I would like you to draft a position description for an Assistant Dean for International Programs in the college. The position description should encompass your thoughts and ideas regarding the potential for this position. Other comments relative to the selection process would be welcomed. Dr. Esbenshade has agreed to chair this committee and will be calling in the near future to schedule the first meeting.

I would like your white paper and recommendations by January 31, 2008. Please feel free to contact me if I can provide additional information or answer questions.

JCW:hwc

C. Associate Deans
    Provost Larry Nielsen
    Dr. Roger McCraw
    Dr. Donn Ward
    Dr. Michael Wagger
    Dr. David Smith
    Dr. James Moyer