INTERIM ASSISTANT DEAN FOR DIVERSITY
I am pleased to announce that Dr. Lisa Guion has agreed to serve as Interim Assistant Dean for Diversity effective February 1, 2008 on a half-time basis. In this new role, Dr. Guion will coordinate all diversity programs for the college, chair a diversity council for the college to assist in implementing diversity, develop a strategic plan for diversity for the college with goals to create an environment that welcomes diversity and creating a work force that reflects the diversity of the state and develop a website for college diversity programs. She will also

Dr. Guion brings a wealth of knowledge and experience in diversity planning and programs. Please join me in welcoming her to this position. Our administrative team looks forward to working with Lisa during this coming year!

REMININDER – REVISED STATE TRAVEL REGULATIONS
This is a reminder that all travel reimbursements are required to be filed within 30 days after the travel period for which the reimbursement is being requested. This is a requirement of G.S. 138-6 (c) and is applicable to ALL university funds.

For details, please click on the following url that contains the August 9, 2007 memorandum from University Controller, Cliff Flood:

http://www.fis.ncsu.edu/controller/memos_news_tips/RevisedTravel_8.9.07.pdf

BIOFUELS
Learn more about the College's efforts related to biofuels in the new Making a Difference Web site. The site is designed to help convey information about the College's achievements in high-priority areas. See the debut edition at http://www.cals.ncsu.edu/agcomm/difference/biofuels. The next addition will focus on the College's response to the drought. If you have items you'd like to have considered for that site, please notify Dave Caldwell at dave_caldwell@ncsu.edu or 919.513.3127.

ACADEMIC PROGRAMS OFFICE
Please join the CALS Teaching and Advising Effectiveness committee for their meeting on February 21 from 2:30 p.m. to 4:00 p.m. The topic for discussion is the On-Line Teaching Evaluation. Room to be announced.

HOLD THE DATE: Monday, April 21, 2008 - Undergraduate Teaching Symposium.
Please see the CALS Honors website (http://harvest.cals.ncsu.edu/index.cfm?showpage=911) for the agenda and call for papers. The Undergraduate Teaching Symposium is held in conjunction with the Undergraduate Research Symposium at the Jane S. McKimmon Center. We also plan to recognize the
student teaching poster winners as well as the CALS Outstanding Teachers and Advisers. Invitations will be sent in early March.

Our **Spring Visitation Dates** are:
- February 8 – WISE Visitation
- February 22 – Park Scholars and Honors Visitation
- February 29 – Group Visitation
- March 28 – Ag Institute Visitation
- March 31 – Seniors’ Accepted Visitation
- April 11 – Large SADAS Visitation
- April 18 – Seniors’ Accepted Visitation
- April 25 – Ag Institute Visitation


**New Admission Notification Date System**
NC State University has adopted an Admission Notification Date system for most freshmen applicants beginning with applications for Summer/Fall 2008 admission. This does not apply to spring semester applicants, International applicants, Transfer applicants or applicants to the 2-year Agricultural Institute Program. For all other applicants there will be four application deadlines and four notification dates:

- **Deadline 1**: October 15
  Notification Date: December 15 – completed

- **Deadline 2**: November 1
  Notification Date: January 30

- **Deadline 3**: December 1
  Notification Date: March 15

- **Final Review Deadline**: February 1
  Final Review Notification Date: March 30

Of the 2,548 who had applied for entrance into CALS as of January 16, 2008:

- 434 were admitted
- 292 were female (67.3%) and 142 were male (32.7%)
- 365 were from in-state (84.1%) and 69 were from out-of-state (15.9 %)
- Diversity breakdown:
  - White 83.2%
  - American Native 0.2%
  - African American 4.1%
  - Asian 5.8%
  - Hispanic 3.7%
  - Unknown 2.5%
  - International 0.5%
Note: As of today, January 28th, the admissions decisions that were released to applicants this past Friday, January 25th, have not been incorporated into this data by University Planning and Analysis. We will update this information in the next edition of the Administrative Briefings. In the meantime, you can access this information by visiting their website and accessing the “Secure Data” link. The link for University Planning and Analysis is http://www2.acs.ncsu.edu/UPA/index.html

A description of the new freshmen notification dates can be found at the following website: http://www7.acs.ncsu.edu/uga/notification_dates.htm

Upcoming Dates of Importance

**2008 Spring Semester**

- March 3 thru 7 – Spring Break; no classes
- March 10 – Classes resume at 8:05 a.m. Advising begins for 2008 Summer Sessions and Fall Semester registration.
- March 11 – Enrollment (Registration) begins for the 2008 Summer Sessions and Fall Semester.
- March 12 - Last day to withdraw or drop a course without a grade at the 400 level or below. Last day to change from credit to audit at the 400 level or below. Last day to change to credit only. Last day to submit Request for Course Repeat Without Penalty forms. MyPack Portal closes for Undergraduate drops at 11:59 p.m.
- March 19 - Last day to withdraw or drop a course without a grade at the 500-900 level. Last day to change from credit to audit at the 500-900 level. MyPack Portal closes for Graduate drops at 11:59 p.m.
- March 21 - Spring Holiday; no classes
- March 24 - Classes resume at 8:05 a.m.
- April 21 thru 25 Mon - "Dead Week" - Last week of classes. In order that students may complete semester projects, take lab tests, and prepare for final examinations, faculty members shall not give any test or quizzes or assign any additional papers or project during the final week of the semester. Exceptions to this policy must be approved in advance by the department head and the dean of the college involved.
- April 25 - Last day of classes
- April 28 thru May 6 - Final Examinations
- May 9 – Agricultural Institute Commencement
- May 10 - Spring Commencement

**CALS Honors Program**

In collaboration with the University Honors Program, the CALS Honors Program is forming a Journal Club. The CALS Undergraduate Journal Club will help students to become familiar with advanced literature in science and will help to improve students’ skills of understanding, presenting, and debating current topics of active research. Please encourage your students to participate as this will certainly prove to enrich their college experience.

The first meeting the semester will be on Monday, February 4 from 7:00 to 8:00 p.m. in the University Honors Commons conference room. Meetings will be every other Monday night for the rest of the semester, with the exception of holidays. Please email Sarah Kim (skim@ncsu.edu) or Dr. Gerry Luginbuhl (gerry_luginbuhl@ncsu.edu) if you would like more information.

**Career Services Office**

Mock interview day will be February 21st. Students will have the opportunity to conduct a mock interview with one of several industry recruiters and receive immediate feedback on their interviewing
skills. Please encourage your students to check our website (www.cals.ncsu.edu/career) for more information.

During February Career Services will host on-campus interviews for AgCarolina Financial and Ball Horticulture. Interested students should sign up for an interview via their ePACK account.

Many thanks to our advisory board members for a successful meeting in January. We received valuable feedback from faculty members, industry representatives, and students.

The Focus On Your Future seminar, held on January 26, was sponsored by the North Carolina Biotechnology Center. We had an excellent turnout – over 100 students. The event was followed by a “mocktail” hour in which students had the opportunity to mingle with the speakers featured in the seminar.

**Agricultural Institute Office**

**AGI Student Success Workshops**
The Agricultural Institute has again teamed up with the University Counseling Center to offer success workshops for AGI students. These workshops are required for AGI students that are participating in the Renewed Commitment Program for the spring 2008 semester. The workshops will focus on topics from hurdles each student faces as they transition to college including study skills, time management skills, alcohol and exam taking skills. The workshops will be held every other Tuesday in February and March. If you have a student that might benefit from one of these workshops, please have him/her email Alease Hancock at alease_hancock@ncsu.edu.

- Fresh Start – February 12, 2008
- Study Smarter, Not Harder – February 26, 2008
- Procrastination – March 11, 2008
- Safer-Smarter Drinking – March 25, 2008

**AGI Visitation Day**
Last year’s Agricultural Institute visitation day was so successful; we requested to offer two this year. We look forward to meeting potential AGI students! The dates are as follows – please mark your calendars:

- Friday, March 28, 2008
- Friday, April 25, 2008

**Agricultural Institute Leadership and Career Experience**
The Agricultural Institute Office along with the Agricultural Institute Club is offering an exciting educational experience for students during spring break. Approximately 15 AGI students and 4 faculty/staff will be embarking on what could be the first of many leadership and career experiences. These individuals will be traveling to Florida to explore different aspects of agriculture and agriculture related industries. They have at least two tours planned with AGI Alumni and several additional tours coordinated by various Extension Offices within the state. Once the group returns, they will create a web site to display and share what they learned. This web site will include excerpts from the students required reports and pictures of the various host farms. The students that will be participating in this experience will receive one hour of free elective credit.

**Agricultural Institute Spring Commencement**
Mark your calendars – The AGI spring commencement will be held Friday, May 9 at 3:00 pm in Stewart Theatre.

NORTH CAROLINA COOPERATIVE EXTENSION SERVICE

2008 Regional Extension Conferences
We are pleased to announce that the 2008 Regional Extension Conferences will be held across the state as shown below. Please note that the Extension Districts shown for each location are the new Extension Districts, which are effective January 1, 2008.

- March 12, 2008 - Southeast and Northeast Districts
  Hilton Greenville, Greenville, NC
- March 14, 2008 - North Central and South Central Districts
  McKimmon Center for Extension and Continuing Education, Raleigh, NC
- March 18, 2008 – West and West Central Districts
  Hickory Metro Convention Center, Hickory, NC

Details regarding these conferences will be forwarded to you in the coming months. All Extension Employees are expected to attend the conference for their Extension District. This would include county extension directors, agents, area agents, 100% county funded employees, 100% grant funded employees, program assistants, program associates, technicians and secretaries. In order to ensure adequate space at each location, specialists and employees on NC State University’s campus should plan to attend the Raleigh location. Specialists and employees on NC A&T State University’s campus should plan to attend the Hickory location.

Safety and Work Regulations for Youth
If you can use information on safety and work regulations for youth, please contact the Federal Network for Young Worker Safety and Health at http://www.youngworkers.net/. They have resources in English and Spanish.

NORTH CAROLINA AGRICULTURAL RESEARCH SERVICE

Seoul National University Collaboration Planned
A delegation of CALS faculty and students from Seoul National University visited NCSU last week and met with the Genomics Sciences Faculty. Collaborations were organized to initiate the Dual graduate degree program between the two Universities. Seoul National University PhD students will conduct research and take courses at both Universities with degrees conferred jointly by the two Institutions. If you’re interested in collaborating with colleagues at Seoul National University using the joint degree program, please contact David Bird, co-director of the Genomics program.

Syngenta Makes $300,000 Grant in Support of Biofuels Pilot Plant
A $300,000 grant from Syngenta will help support construction of the biofuels pilot plant at Lake Wheeler Field Laboratory. Syngenta scientists look forward to research collaborations with NC State faculty working at the future facility, and were pleased to be able to contribute toward its completion.

Plant Food Association of North Carolina
The Plant Food Association of North Carolina held its annual winter meeting in Pinehurst on January 8–9, 2008. During the business meeting Mr. Dooie Leach, outgoing president, turned the meeting
over to incoming president Mr. George Simpson. Drs. W. David Smith, Deanna Osmond, Ron Heiniger, and Winston Hagler attended from CALS.

The meeting program was exceptional, with David Smith giving an interesting presentation on the “Current Status and Future of Tobacco in North Carolina,” which confirmed changes in production patterns and the continued importance of the crop to the state. Ron Heiniger gave a presentation on the “Potential Effects of Global Warming on Cropping Systems” which indicated that the use of crop models account for contributions of warming and increased atmospheric carbon dioxide concentrations would allow compensation for potential climate change via shifts in management practices. Some of our crops would be more affected than others. The third presentation by Edgar Woods from Palmetto Grain Brokerage about “Explosive Times is the Southeast: Row Crops – An Outlook.” was a series of provocative crop specific future projections as to acreage and price variability for the next three years in a global context. His conclusion was that with careful planning, future profitability in row crops would be very good.

**COLLEGE ADVANCEMENT**

**CALS Agri-Life Council News**

The Agri-Life Council is sponsoring a very special event on February 13, 2008 – 7:00 p.m. to 10:00 p.m. at the JC Raulston Arboretum.

![A Masquerade Ball!](image)

Proceeds go directly to support the Agri-Life Council and the CALS student clubs and organizations it supports. Sponsorships range from $100 - $1,000. Why not treat YOUR Valentine to a fun-filled evening **AND** show your support for this hard-working and energetic group?

For more information, please contact Anne Porter anne_porter@ncsu.edu or by calling 919.513.3463. You may also show your support of the Agri-Life Council by linking directly to the on-line account to make your gift -- EASY!

https://ceres.cals.ncsu.edu/advancement/gifts/process_fundsearch.cfm?fund=1749

**CALS Chronicle Enewsletter!**

The next edition of the CALS Alumni and Friends Society enewsletter will arrive in April. Please send your announcements, departmental events, updates and departmental news for the next issue to calsalum@ncsu.edu. If you wish to subscribe to the enewsletter, email calsalum@ncsu.edu.

**The Silver Wolf Newsletter**

The CALS Alumni & Friends Society launched the first edition of The Silver Wolf Newsletter in January. The Silver Wolf is a hard copy newsletter for CALS Retirees and their spouses. If you have departmental information, retiree information, announcements, events, printed material you would like to insert, resource information, or a "departmental ad" to submit for our next edition, please send to Julia Brooks, julia_brooks@ncsu.edu by May 15.

**Employee Retiree List**

We need your help! We request that all departments and county offices please continue to send us your updated retiree lists with all contact information available. Once an employee retires, just send Julia Brooks julia_brooks@ncsu.edu a quick e-mail letting her know so that she can add them to our
Got gifts-in-kind?
If you have received donations of equipment, materials, supplies or services, please complete the form BA-151 ([http://www.cals.ncsu.edu/advancement/ba151.doc](http://www.cals.ncsu.edu/advancement/ba151.doc)) and forward to chris_wessel@ncsu.edu. We will make sure your donors are sent University receipts and acknowledgment letters showing how important their support is to CALS.

Call Chris Wessel at 919.515.7678 if you have any questions about non-cash gifts.

CALS Gift Legacy Web Site
To better serve faculty and staff with helpful information, we have created a comprehensive gift planning web site. We have an increasing number of friends of the College who now are benefiting from life income gifts, gift annuities and other charitable vehicles. Thank you for taking the time to explore the benefits of gift planning at [http://cals.giftlegacy.com/](http://cals.giftlegacy.com/).

You may support any area of the College and join or renew your Arboretum membership online using our secure website. Visit [http://www.cals.ncsu.edu/givenow](http://www.cals.ncsu.edu/givenow) for safe, convenient online giving!

Advancement Advantage Guide to Services
College Advancement is pleased to announce the availability of our Advancement Advantage Guide to Services on-line. This information is designed to educate CALS faculty, staff and administrators about the resources available through these divisions. By doing so, we hope to expand access to our services, and increase support of and service to departments and college-wide initiatives. This web site is a work in progress and will be updated on a regular basis. To access this information, just click on the following link [http://www.cals.ncsu.edu/advancement/resource_guide.htm](http://www.cals.ncsu.edu/advancement/resource_guide.htm)

Nominations for CALS 2008 Resource Development Awards
DUE Thursday, March 13!!! Nominations for CALS 2008 Resource Development Awards! Cash awards for faculty/staff, retired faculty and student organizations to recognize successful, outstanding efforts in private resource development. Awards are sponsored by The North Carolina Agricultural Foundation, Inc. and presented at the April 9, 2008 Joint Luncheon of the Ag, Dairy and Tobacco Foundations at the University Club. Nominations should be done online (be sure to use the entire URL): [http://ceres.cals.ncsu.edu/surveybuilder/Form.cfm?testID=4926](http://ceres.cals.ncsu.edu/surveybuilder/Form.cfm?testID=4926). A list of previous winners may be found here: [http://www.cals.ncsu.edu/advancement/CALS_Resource_Devt_Award_Winners.htm](http://www.cals.ncsu.edu/advancement/CALS_Resource_Devt_Award_Winners.htm)
### February, 2008 Commodity Meetings

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<th>Event</th>
<th>Dates</th>
<th>Location</th>
<th>Liaison*</th>
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<tr>
<td>NC Agritourism Networking Association</td>
<td>February 1</td>
<td>Caraway Conference Center, Asheboro, NC</td>
<td>Sylvia Blankenship</td>
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<tr>
<td>NC Tobacco Growers Association Annual Meeting</td>
<td>February 1</td>
<td>Holshouser Building, NC State Fairgrounds, Raleigh, NC</td>
<td>Tom Melton</td>
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<tr>
<td>NC Winegrowers Association Annual Meeting</td>
<td>February 1-3</td>
<td>Marriott Greensboro Airport, Greensboro, NC</td>
<td>Winston Hagler</td>
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<tr>
<td>2008 Carolina Garden Expo-NCCFGA Consumer Show</td>
<td>February 8-9</td>
<td>Greenville Convention Center, Greenville, NC</td>
<td>Tom Melton</td>
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<td>NC Pecan Growers Assoc Annual Workshop</td>
<td>February 9</td>
<td>Wayne County Extension Center, Goldsboro, NC</td>
<td>Tom Monaco</td>
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<tr>
<td>NC Pine Needles Producers Association Meeting</td>
<td>February 14</td>
<td>Extension Center, Carthage, NC</td>
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<tr>
<td>Winter Vegetable Conference/NC Tomato Growers Association</td>
<td>February 20-21</td>
<td>Crowne Plaza Resort, Asheville, NC</td>
<td>David Monks</td>
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<tr>
<td>NC Pork Council Trade Show &amp; Conference</td>
<td>February 20-21</td>
<td>Greenville Convention Center, Greenville, NC</td>
<td>Ed Jones</td>
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<tr>
<td>57th NC Cattleman’s Conference</td>
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<td>Metro Center, Hickory, NC</td>
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<tr>
<td>NC Christmas Tree Association Annual Meeting and Trade Show</td>
<td>February 29</td>
<td>Boone United Methodist Church, Boone, NC</td>
<td>Ed Jones</td>
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*Information Subject to change*