Online Assessment Instructions for the Participants

To Take the Myers-Briggs Personality Type Indicator:

1. Using a web browser (i.e., Microsoft® Internet Explorer) access the CPP Web Administration site.
   http://online.cpp.com

2. Enter the following Account Login.
   podonline (case sensitive)

3. Enter the following Account Password.
   assess (case sensitive)

4. Leave the “User ID” blank unless you are returning to complete an assessment.
   Click: /Login/

5. From the menu, select the desired assessment (MBTI® Step I Form M).
   Click: /Begin/

You will be prompted to fill out a demographics page.

- Choose the batch name: “GSPDW 2009”
- Provide the requested demographic information.
- Click “Done”

Follow all directions to complete your assessment. (MBTI® Step I Form M)

Be sure to answer the questions as spontaneously as possible.

Respond to every item.

After completing the assessment, click at the bottom of the page.

- If taking a break from an assessment, be sure to click the done button so your responses will be saved and can be recovered when you resume.

- Write down the ID number so that you can resume and/or take additional assessments using the same client ID.

- Please DO NOT close your browser without following the specific instruction or your assessment will not be submitted.

- After you have clicked “Log Out” you may close your browser session.

If you have any questions during the self-administration process please contact Makia Tillman at Makia_Tillman@ncsu.edu or (919-513-0036) or Mitch Owen at Mitch_Owen@ncsu.edu or (919-515-2819). Thank you for your participation.