CALS New Advisors’ Workshop Agenda  
Friday, August 15, 2008  
Williams Hall (1400 and 2405)  
10am-2pm  

Facilitators: Ms. Jenny Ellerbe, Dr. Bill Grant, Dr. Chad Jordan

10-11am WMS 1400: New Advisors Session  
- Welcome and Introductions  
- FERPA  
- MyPack Portal Access  
  - Advising Information  
  - Schedule of Courses  
  - Advising Forms (Student vs. Faculty Protected)

11am-12:15pm WMS 1400: New and Experienced Advisors  
- Welcome and Introductions  
  - What do you think makes a good advisor?  
    - Advising Definitions  
    - Core Values  
  - CALS Online Advising Handbook: An Overview  
- Top Three Items Advisors Need to Know  
  1) Know your students and getting to know them  
     a. Who are the Millennials?  
     b. What to expect in an advising session  
     c. Conducting an advising session  
  2) Common Student Concerns  
     a. FYCR and General Course Repeat; Grading and GPA Calculations  
     b. Academic Difficulty  
     c. Course Substitutions, Schedule Revisions, Course Load Waivers, and Exceeding Allowed Hours  
  3) Resources  
     a. Handbook List  
     b. CALS Advising and Teaching Effectiveness Committee and Related Events  
     c. NACADA  
     d. DUAP

12:15-1:15pm WMS 2405  
- Working Lunch  
  - Case Studies  
  - Questions

1:15-2pm WMS 1400  
- Progress Toward Degree Policy  
- Plan of Work