This is a good place to briefly, but effectively, summarize the products or services that you offer. Sales copy is typically not included here.

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Highlighting skills... Showcasing achievements... Documenting success.

CALS Career Services
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What is an ePortfolio?

A portfolio is a collection of materials that demonstrate a person’s talents and/or skills, and/or achievements, accomplishments, abilities, interests, involvement in activities, experience, employment record, personal qualities, character attributes and/or personal strengths.

Electronic portfolios (ePortfolio) are the new trend; users manage information electronically rather than collecting loose leaf printed materials kept together in a folder.

Why use an ePortfolio?

Introduction
Portfolios can be used in many contexts from graduate/professional school applications to employment interviews. A good portfolio provides additional insight for review committees and helps employers make informed choices when choosing between job applicants.

Understanding the Process
Your ePortfolio will encourage you to reflect on how you match up with the requirements of particular employment opportunities and provide you with ways of exploring and managing your own career development. It encourages you:
- to be aware of your skills
- to reflect on the relevance and adaptability of these skills to the world of work, and
- to keep a record of your acquisition and use of these skills.

Getting Started

Research and identify skills that are relevant to agriculture and life science employment situations.

If you intend to use your portfolio to market the skills you possess, then you need to know what skills employers desire.

This can be done by networking with employers, talking to people who are working in areas in which you would like to work in the future, analyzing position descriptions, company websites and job ads.

www.cals.ncsu.edu/folio

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